

Renter Information

1898 NW 36<sup>th</sup> Street  
Lincoln, City OR

Date Arriving \_\_\_\_\_ Date Leaving \_\_\_\_\_

Number of Guests \_\_\_\_\_ Nights staying \_\_\_\_\_

# of Adults: \_\_\_\_\_ # of Minors: \_\_\_\_\_

**Check out is 3:00 PM**  
**Check in is 4:00 PM**

# of vehicles: \_\_\_\_\_ **Three (3) vehicle maximum. (One in garage -2 in driveway)**

Rental Charge \$ \_\_\_\_\_  
(Make check payable to Dale Nelson)

Name \_\_\_\_\_

Address \_\_\_\_\_

City / State \_\_\_\_\_ Zip \_\_\_\_\_

**PLEASE**

Phone (W) \_\_\_\_\_

**NO SMOKING or**

Phone (H) \_\_\_\_\_

Cell # (Required) \_\_\_\_\_

**PETS ALLOWED**

Vehicle Model \_\_\_\_\_

**Thanks**

Vehicle Plates \_\_\_\_\_

ODL # \_\_\_\_\_ **Need Photo Copy**

References -Name \_\_\_\_\_

References - City \_\_\_\_\_ Phone Number \_\_\_\_\_

Amount Received \_\_\_\_\_ Check # / Cash \_\_\_\_\_

Number of Keys Issued \_\_\_\_\_

Key/Cleaning/Security

Deposit \$ 75.00 (Returned when key returned, house checked for being clean and no damage or missing items (i.e. remote for TV))

Key - Date Out \_\_\_\_\_

**Please write a separate check for deposit**

Key - Date Returned \_\_\_\_\_

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Dated

Please return key to Dale at 354 N Pacific Hwy, Woodburn, Or

## **Things to do before you leave**

- ✓ Wash, dry linen and towels & put away. (laundry soap, washer & dryer are in garage)
- ✓ Remake the beds. There is an extra set of linens in the closets in each of the bedrooms. Futon sheets are kept in downstairs hallway closet.
- ✓ Wash and put away dishes and clean kitchen.
- ✓ Clean bathrooms. Be sure to replace towels.
- ✓ Furnace is on a timer. Instructions on thermostat.
- ✓ Gas stove is operated by a switch located on the top right corner on the back of the stove. A fan will automatically turn on after stove heats up (30 minutes). The fan remains on for additional 30 minutes after switching the stove off. A pilot light is visible when the stove is not switched on. Please turn stove off before leaving.
- ✓ Remove food from refrigerator.
- ✓ Place trash in the outside container (directly east of the garage). Replace trash liners in the inside garbage cans.
- ✓ Sweep floors. (broom and dust pan are in garage) Built-in vacuum outlet for sweeping kitchen floor is under the sink. Vacuum is available in the living room closet if needed.
- ✓ Turn all lights off. Close all windows.
- ✓ Lock the front and back sliding door.

*Thank you for leaving the house and furnishings in good order for the next guests to enjoy.*

**Drive Safely**

---

Signed

---

Dated

Please return key to Dale at 354 N Pacific Hwy, Woodburn, Or